



Performance Report

Tangata Whenua, Community and Voluntary Sector Research
Centre Incorporated
For the year ended 30 June 2022

Prepared by Fairground Ltd



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Entity Information

Tangata Whenua, Community and Voluntary Sector Research Centre Incorporated For the year ended 30 June 2022

Legal Name of Entity

Tangata Whenua, Community and Voluntary Sector Research Centre Incorporated

Entity Type and Legal Basis

Incorporated Society and Registered Charity

Registration Number

Incorporation number 2095715; Charities Registration CC31562

Entity's Purpose or Mission

Founded in 2008, Community Research is a national, capability-building NGO whose strategies are:

- Ngā Kitenga Me Ngā Putanga - Increased visibility and equitable access to community research
- Te Pono Me Te Tika - Increased quality assurance and good-practice in community research
- Ngā Hononga - Increased, stronger connections between researchers and the Tangata Whenua, community and voluntary sectors
- Ngā Mahi Rangahau Rautaki - Strategic research of significance to the sector
- Kia To Tonu Te Whare - The ongoing, sustainable operation of the organisation

Entity Structure

Community Research is a national membership organisation with members throughout Aotearoa New Zealand. It has a small and increasing, paid staff based in Wellington. This year, we recruited for a permanent part-time communications lead role. This function has previously been outsourced on a contract basis. Community Research operates on a Waitangi basis. The Governance Group executes its business through a Tangata Whenua caucus and a Tangata Tiriti caucus.

Main Sources of Entity's Cash and Resources

The organisation's 2022 income was provided from government funding, philanthropic support, Services and Membership.

Main Methods Used by Entity to Raise Funds

Community Research raises funds through grant applications and applications for philanthropic donations. The organisation's fundraising strategy also reflects a desire to create more sustainable forms of income through a Fees for Service programme. The main focus for this programme will be exploration of a Research Broker Function. A feasibility study was created this year.

Entity's Reliance on Volunteers and Donated Goods or Services

The 8 members of the Governance Group provide their services on a voluntary basis. As well as their governance role, they are each responsible for a particular portfolio relating to an aspect of the organisation. In addition, most of the webinar presenters volunteer their services or are only provided with a small koha.

Physical Address

Level 3, 148 Cuba St, Wellington, 6011



Entity Information

Postal Address

PO Box 6886, Marion Square, Wellington, New Zealand, 6141

Date of Incorporation

30 June 2008

Trustees

Analiese Robertson
Marie Greaves Farquhar (Resigned 17/03/2022)
Caroline (Ligi) Harris
Garth Warren Nowland-Foreman
Pania Tui Coote

Jennifer Braithwaite
Eden Skipper
Brendan Stephenson

Office Holders

Co-Chair - Garth Warren Nowland-Foreman
Co-Chair - Pania Tui Coote
Treasurer - Analiese Robertson

Auditors

Crombie & Associates

Bankers

Kiwibank

Accountants

Fairground Ltd



Approval of Financial Report

Tangata Whenua, Community and Voluntary Sector Research Centre Incorporated For the year ended 30 June 2022

The Trustees are pleased to present the approved financial report including the historical financial statements of Tangata Whenua, Community and Voluntary Sector Research Centre Incorporated for year ended 30 June 2022.

APPROVED

DocuSigned by:
Garth Nowland-Foreman
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Garth Warren Nowland-foreman

Co-Chairperson
13/10/2022
Date

DocuSigned by:
Pania Tui Coote
6AACD964902247C...

Pania Tui Coote

Co-Chairperson
17/10/2022
Date



Statement of Service Performance

Tangata Whenua, Community and Voluntary Sector Research Centre Incorporated For the year ended 30 June 2022

Description of Entity's Outcomes

The Tangata Whenua, Community and Voluntary Sector in Aotearoa New Zealand is stronger, more self-determining and more effective in culturally relevant ways, because:

1. Sector groups have better and equitable access to relevant research, lived-experience and knowledge to support tino rangatirotago and wellbeing
2. They also have better and equitable access to tools to undertake their own evaluation
3. Te Tiriti o Waitangi is being actioned in different ways
4. Sector groups are learning better from their own experiences, and the experiences of others
5. A growing number of policy makers are more respectful of the Sector and its needs
6. There are stronger connections between researchers and the Sector
7. Community needs and aspirations are amplified, respected and actioned.

	2022	2021
Description and Quantification of the Entity's Outputs		
The Community Research webinar series	5	12
People registered to view webinars live	1,283	2,714
What Works - a portal of resources designed to help communities to evidence their effectiveness (redeveloped)	1	1
New Zealand's largest online collection of community research	1	1
Whānau Ora Research website (redeveloped)	1	1
Short videos linking people to our resources	6	-
Special Collections	3	2

We know that the people are accessing our online resources as:

- Our websites had 87,000 unique visits for the 2021/22 financial year. 138,637 pages were loaded. (Last year, there were 73,653 unique visits and 117,518 pages were loaded.)
- Our new podcasts were downloaded approximately 5,000 times across iTunes, Spotify and Podbean.
- Facebook followers increased to 5,641 (figure taken at 30/06/2022) (Facebook followers 5,343 at 17/7/2021).
- Our YouTube videos have been viewed 63,600 times (as at 30/06/2022). (Last year's figures are 48,873 views as at 17/7/2021).
- Our newsletter subscribers were 7,266 (as at 30/06/2022). (Newsletter subscribers were 6,906 for the 2019/20 year).



Statement of Financial Performance

Tangata Whenua, Community and Voluntary Sector Research Centre Incorporated For the year ended 30 June 2022

	NOTES	2022	2021
Revenue			
Donations, fundraising and other similar revenue	1	241,339	254,816
Fees, subscriptions and other revenue from members	1	540	390
Revenue from providing goods or services	1	5,055	6,828
Interest, dividends and other investment revenue	1	436	592
Total Revenue		247,370	262,626
Expenses			
Volunteer and employee related costs	2	160,913	105,382
Costs related to providing goods or service	2	108,928	153,413
Other expenses	2	13,506	12,616
Total Expenses		283,347	271,410
Surplus/(Deficit) for the Year		(35,977)	(8,784)

This statement should be read in conjunction with the Notes to the Performance Report.



Statement of Financial Position

Tangata Whenua, Community and Voluntary Sector Research Centre Incorporated As at 30 June 2022

	NOTES	30 JUN 2022	30 JUN 2021
Assets			
Current Assets			
Bank accounts and cash	3	281,082	228,329
Debtors and prepayments	3	528	880
Total Current Assets		281,610	229,209
Non-Current Assets			
Property, Plant and Equipment	4	2,853	1,050
Total Non-Current Assets		2,853	1,050
Total Assets		284,463	230,258
Liabilities			
Current Liabilities			
Creditors and accrued expenses	5	30,156	16,068
Employee costs payable	5	3,762	3,290
Unused donations and grants with conditions	5	118,669	43,048
Total Current Liabilities		152,587	62,406
Total Liabilities		152,587	62,406
Total Assets less Total Liabilities (Net Assets)		131,876	167,853
Accumulated Funds			
Accumulated surpluses or (deficits)	6	131,876	167,853
Total Accumulated Funds		131,876	167,853

This statement should be read in conjunction with the Notes to the Performance Report.



Statement of Cash Flows

Tangata Whenua, Community and Voluntary Sector Research Centre Incorporated For the year ended 30 June 2022

	2022	2021
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	316,960	270,424
Fees, subscriptions and other receipts from members	540	390
Receipts from providing goods or services	5,820	6,513
Interest, dividends and other investment receipts	436	592
GST	6,951	(2,983)
Payments to suppliers and employees	(274,474)	(270,696)
Total Cash Flows from Operating Activities	56,232	4,241
Cash Flows from Investing and Financing Activities		
Payments to acquire property, plant and equipment	(3,480)	-
Total Cash Flows from Investing and Financing Activities	(3,480)	-
Net Increase/ (Decrease) in Cash	52,753	4,241
Cash Balances		
Cash and cash equivalents at beginning of period	228,329	224,088
Cash and cash equivalents at end of period	281,082	228,329
Net change in cash for period	52,753	4,241

This statement should be read in conjunction with the Notes to the Performance Report.



Statement of Accounting Policies

Tangata Whenua, Community and Voluntary Sector Research Centre Incorporated For the year ended 30 June 2022

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Revenue

Revenue is recognised when the following specifics have been met:

Donations, fundraising and other similar revenue

Donations and Fundraising are recognised when received.

Grant revenue is recognised when the conditions of the grant has been met, any unfulfilled component is shown as a liability and recognised as Income when the conditions are met.

Revenue from Providing Goods and Services

Revenue is recognised in the period the goods and services have been provided.

Interest Revenue

Interest revenue is recognised as it accrues.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Tangata Whenua, Community and Voluntary Sector Research Centre Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.



Notes to the Performance Report

Tangata Whenua, Community and Voluntary Sector Research Centre Incorporated For the year ended 30 June 2022

	2022	2021
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Donations Received - Individuals	828	168
Donations Received - Organisations	1,632	3,422
Donations Received - Philanthropic Trusts	141,000	146,000
Grants Received - Government	97,879	105,226
Total Donations, fundraising and other similar revenue	241,339	254,816
Fees, subscriptions and other revenue from members		
Membership Fees	540	390
Total Fees, subscriptions and other revenue from members	540	390
Revenue from providing goods or services		
Income for Services	5,055	6,828
Total Revenue from providing goods or services	5,055	6,828
Interest, dividends and other investment revenue		
Interest Income	436	592
Total Interest, dividends and other investment revenue	436	592

Donations - Community Trusts and Philanthropic Trusts

- Bay of Plenty Community Trust
- Community Trust of Southland
- Eastern and Central Community Trust
- J R McKenzie Trust
- Otago Community Trust
- Trust Waikato
- Todd Foundation
- Wellington Community Trust
- Rātā Foundation
- Lottery Grants Board

Grants - Government Agencies

- Ministry for Vulnerable Children, Oranga Tamariki
- Department of Internal Affairs - Community Leadership fund



2022 2021

2. Analysis of Expenses

Volunteer and employee related costs

ACC costs	256	267
Recruitment	16,165	2,171
Salaries	141,816	100,981
Training, Development and Hauora	2,676	1,962
Total Volunteer and employee related costs	160,913	105,382

Costs related to providing goods or services

Accommodation Costs	576	534
Bank Fees	44	24
Box Office Fees	157	289
Catering	-	818
Communication and Engagement	176	312
Communities of Practice (Pilot)	1,200	3,600
Contractors	69,765	72,634
Event costs - Symposium 2022	550	-
Digital Resources - What Works website	211	-
Gifts and Thank You's	18	124
Governance Group Expenses	5,328	13,663
Insurance	3,116	2,970
Koha & Volunteer Expenses	478	-
Koha for Events	45	567
Meeting Expenses	562	284
Office Expenses	1,963	25
Pasifika Research Contractor	6,550	19,800
Premises & Power	5,423	5,916
Printing & Stationery	83	172
Seminars, conferences	94	-
Short Videos & Digital Resources Expenses	-	17,044
Software Licences	4,094	2,994
Subscriptions	836	500
Te ao Māori	263	-
Telephone & Internet	1,066	1,415
Travel	1,959	3,476
Venue Hire for Events	-	159
Webinars - other costs	3,481	4,138
CR Website Hosting and Maintenance	891	1,954
Total Costs related to providing goods or services	108,928	153,413



2022 2021

Other expenses

Accounting & Payroll Charges	5,550	6,171
Advisors	4,180	3,000
Audit Fee	2,100	1,700
Depreciation	1,676	1,050
Legal expenses	-	665
Loss on Disposal of Fixed Assets	-	31
Total Other expenses	13,506	12,616

2022 2021

3. Analysis of Assets

Bank accounts and cash

Kiwibank 00 Account	199,586	146,882
Kiwibank 01 On Call Account	78,899	78,463
Kiwibank 04 Debit Card Account	577	335
PayPal Account	2,019	2,649
Total Bank accounts and cash	281,082	228,329

Debtors and prepayments

Accounts Receivable	528	880
Total Debtors and prepayments	528	880



4. Property, Plant & Equipment

2022	Cost	Opening	Additions	Deprn	Closing
	Price	Book Value	(Disposals)	\$	Book Value
Building	0	0	0	0	0
Office Furniture & Equipment	10061	1050	3480	1676	2853
Furniture & Fittings	0	0	0	0	0
Motor Vehicles	0	0	0	0	0
Total Property, Plant and Equipment	10061	1050	3480	1676	2853
2021	Cost	Opening	Additions	Deprn	Closing
	Price	Book Value	(Disposals)	\$	Book Value
Buildings	0	0	0	0	0
Office Furniture & Equipment	8348	2130	-31	1050	1050
Furniture & Fittings	0	0	0	0	0
Motor Vehicles	0	0	0	0	0
Total Property, Plant and Equipment	8348	2130	-31	1050	1050

2022

2021

5. Analysis of Liabilities

Creditors and accrued expenses

Accounts Payable	22,184	14,295
Accrued Liabilities	1,950	1,955
GST	963	(5,203)
PAYE Payable	5,059	5,021
Total Creditors and accrued expenses	30,156	16,068

Employee costs payable

Holiday Pay Accrual	3,765	3,281
Wages Payable - Payroll	(2)	9
Total Employee costs payable	3,762	3,290



	2022	2021
Unused donations and grants with conditions		
Hapori Whakatipu / Community Leadership Fund (Department of Internal Affairs)	6,667	-
Ministry for Children, Oranga Tamariki	21,835	23,048
NZ Lottery Grants Board	71,667	20,000
Other Grants	18,500	-
Total Unused donations and grants with conditions	118,669	43,048
	2022	2021

6. Accumulated Funds

Accumulated Funds		
Opening Balance	167,853	176,637
Accumulated surpluses or (deficits)	(35,977)	(8,784)
Total Accumulated Funds	131,876	167,853
Total Accumulated Funds	131,876	167,853

7. Commitments

There are no commitments as at 30 June 2022 (Last year - nil).

8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2022 (Last year - nil).

9. Related Parties

There were no transactions involving related parties during the financial year.

10. Ability to Continue Operating

COVID-19 was declared a global health emergency on 31 January 2020 by the World Health Organisation and the New Zealand Government declared a State of National Emergency on 25 March 2020. During 2020 and 2021, there continued to be a series of further lockdowns and restrictions. This is not expected to impact the overall financial viability of Tangata Whenua, Community and Voluntary Sector Research Centre Incorporated and the Governance Group believes that the continued use of the Going Concern assumptions remains appropriate. At this point in time, it is not possible to quantify the financial impact of this pandemic on the Organisation and its future operations.

11. Events After the Balance Date

There have been no matters or circumstances since the end of the financial year, not otherwise dealt with in these financial statements that have significantly or may significantly affect operations.



Independent Assurance Practitioner's Review Report

**Tangata Whenua, Community and Voluntary Sector Research Centre
Incorporated**

For the year ended 30 June 2022

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