

Name of Webinar -

Presenters :

Live Webinar	Date
Presenter log-in :	:00 AM
Live Broadcast:	:00 AM to PM (NZST)

:00	All presenters logged on for pre-event checks
:00	Relax
:00	Live Broadcast
.00	Host: Welcome and Introduce Presenters.
.05	PART ONE 2 x presentations, each of 10-15 Minutes • •
.30	PART TWO Discussion : Any questions
.40	PART THREE
.50	Host: Questions
.55	Final wrap

Contact Details:

Lead Presenter –

Mobile:

Work landline:

Email:

Presenter –

Mobile:

Work :

Email:

– Host

Cellphone:

Email:

– Chat and audience engagement

Cell:

Email:

– Webinar Technical producer

Cellphone:

Email: